

Falconer School District

Comprehensive Developmental School Counseling Plan

Vision Statement

The Counseling Department's primary objective is to assist student's grades K-12 throughout the educational process to reach their fullest potential through planned programs that support their education. Programs are tailored and implemented so that each student can maximize academic, career, and social/emotional development. Our district follows a "Whole School, Whole Community, Whole Child" model through which we strive to ensure the success of each student by involving, educating and utilizing an entire community of resources. The Falconer School Counseling Plan has been developed pursuant to Commissioner's Regulations 8 New York Code of Rules and Regulations (NYCRR) SECTION 100.2(j) and the Falconer School Board of Education Policy No. 8230.

Counseling Personnel

As Certified School Counselors we play an active role in all aspects of student school experiences. School Counselors are involved in the development of district wide presentations, participate in core curriculum instruction, and provide individual and group counseling. As School Counselors, we collaborate with school administrators, school social workers, school psychologists, school nurses, health educators, teachers, community-based organizations, and parents. Working as a team, we offer diverse professional expertise to support the "whole child" by removing barriers to learning and implementing strategies specific to the needs of each individual student.

Mission Statement of Falconer Central School

The Falconer Counseling Department supports the mission statement of the Falconer Central School District: The Board of Education, collective staff, and community of the Falconer School District are committed to preparing our children to be productive members of society, through continuous evaluation and improvement; this partnership will provide a quality educational environment for students to meet the graduation standards.

Falconer Central School Guidance Plan Program Delivery



District Administration

Mr. Stephen Penhollow, M.S. Ed.
Superintendent

Ms. Judith Roach, M.S. Ed.
Director of Instruction and Staff Development

Ms. Julie Widen, M.S. Ed.
Director of Special Education and Pupil Services

Kindergarten –Grade 5

Mrs. Holly Hannon, M.S. Ed.
Paul B. D. Temple Elementary Principal
Mr. Gary Gilbert, M.S. Ed.
Harvey C. Fenner Elementary Principal
Ms. Ashley Krywcun, M.S./ C.A.S.
Certified School Psychologist
Ms. DeaDanna Voorhis, M.S. Ed.
Certified School Counselor
Mr. David Holt, LMSW

Grades 6 – 8

Mr. Terry English, M.S. Ed, SAS
Falconer Middle School Principal
Ms. Ashly Warner, M.S. /C.A.S.
Certified School Psychologist
Ms. Krista Odell, M.S. Ed.
Certified School Counselor
Mr. David Holt, LMSW
School Social Worker

Grades 9 – 12

Mr. Jeffrey Jordan, M.S. Ed. SDA
Falconer High School Principal
Ms. Ashly Warner, M.S./ C.A.S.
Certified School Psychologist
Ms. Tara Swan, M.S. Ed.
Certified Counselor
Ms. Tina Duliba, M.S. Ed.
Certified Counselor
Mr. David Holt, LMSW

Elementary School Academic Objectives:

- Learn the importance of school attendance, time management skills, organizational skills and academic achievement
- Learn listening, cognitive, memory and study skills
- Build academic achievement through goal setting, classroom performance, and progress monitoring of school grade reports
- Learn team-building skills and problem solving skills
- Express healthy optimism with respect to future educational goals

Falconer Elementary School Academic Delivery Map

| Activity/Service | Target Group | Possible Participants | Resources/Materials | Date | Standards | Evaluation Method/Outcome |
|--|--------------|--|---|-------------|---|--|
| Annual Review of Guidance Programs and Comprehensive Developmental School Counseling Guidance Plan | K-5 | Counselors Guidance Secretary Administrators Social Worker Psychologist Advisory Council Prevention Works Impact Hospice Striders | www.nysed.gov Falconerschools.org Guidance Web Page | July – June | CDOS 1 1a-g 2 1a-c 3a 1-8a ASCA B-LS 1, 2, 4, 7, 9 | -Review New York State Department of Education/Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan & Commissioner’s Regulations -Meet Academic Objectives -Advisory Council feedback -Parent & Student feedback |
| Open House | K-5 | Teachers Counselor | Student Information Forms Homeroom Lists | Aug. | CDOS: 3a,3,a | -Student & Parent Attendance -Staff, Student & Parent Feedback |

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| | | School nurse Administrators Psychologist Social worker Community Based Organizations | | | 3a,8,a | -Forms Completed & Returned -Family Engagement |
| New Family Intake Meetings | K-5 New District Families | Principal Counselor Nurse Social Worker Teacher | School Transfer Records School Health Records Communication with Previous District Family History Tour of School Building | Sept-June | CDOS: 3a,3,a 3a,8,a | -Student/Family Information Collected -Family Engagement |
| Parent Communication | K-5 | Teacher Counselor Social Worker Principal Psychologist | Student Records Student observations Class Dojo | Sept-June | CDOS: 3a,1a 3a,8a | -Plan of Action Generated if need Determined -Family Engagement |
| Student Support Team | K-5 Tier 2-3 | Psychologist Counselor Teacher Principal | Students Records Classroom performance data Staff/family observations | Sept-June | CDOS: 3a,1a 3a,8a | -Review of Academic Intervention as Need Determined |
| Classroom Instruction on Skills for Learning | K-5 | Counselor Teacher | Second Step SEL Curriculum | Sept-Dec | CDOS: 3a:2a,3a | -Program Summative Assessment |
| Small Group Counseling/ Education | K-5 Tier 2-3 | Counselor Social worker Prevention Works | Second Step SEL Curriculum <u>Skillstreaming for the Elementary School Child</u> Toys/games | Sept-June | CDOS: 3a:2a,3a,4a, 6a,8a | -Classroom Performance -Teacher/Parent Feedback |
| Individual Counseling/ Education | K-5 Tier 2-3 | Counselor Social Worker Psychologist Prevention Works | Second Step Curriculum <u>Skillstreaming for the Elementary School Child</u> Toys/games | Sept-June | CDOS: 3a:2a,3a,4a, 8a | -Classroom Performance -Teacher/Parent feedback |

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| Individual Classroom Social/Emotional/Behavioral Skill Guidance | K-5 Tier 2-3 | Counselor Teacher | Second Step visuals Individual/Group Counseling visuals | Sept-June | ASCA: M2,6 B-LS 8,9 B-SMS 1,2,6,7,9,10 B-SS 2,4,5,6,8,9 | -Skill developed/improved/learned as observed by staff and family |
| IEP/504 Annual Review Meetings | K-5 Tier 2-3 | Teacher CSE Chair Counselor Teacher Parent Psychologist Speech | Student Records Current IEP/504 Plan Committee Member Input | Sept-June | CDOS: 3a:1a,8a | -Progress monitoring of goals -Implementation of Services -Student Records |
| Middle School Visit | 5 | Teachers Counselor | Placement information | June | CDOS: 3a:3a,8a | -Provide Awareness of MS Resources & Expectations |
| Small Group Middle School Visits | 5 Tier 2-3 | Counselor Social Worker Psychologist OT Teachers | Placement Information Locker Assignment | June | CDOS: 3a:3a,8a | -Provide Individual Awareness of MS Resources & Expectations -Reduce Anxiety Pertaining to Transition to MS |
| Informal/Formal Behavior Plan | K-5 Tier 3 | Teacher Administrator School Psychologist School Counselor | Informal/Formal Observations of Behavior Chautauqua Tapestry Data | Sept-June | CDOS: 3a:3a,4a,8a | -Plan Generated -Reduction in Negative Behavior Increased Academic Participation |

Elementary School Career Planning Objectives:

- Learn about various careers
- Be aware of and explore extra-curricular, enrichment, and community opportunities
- Develop an awareness of the relationship between academic achievement and future success
- Develop and recognize personal interests and abilities
- Discuss and explore possible future school/college/career options

Falconer Elementary School Career Delivery Map

| Activity/Service | Target Group | Possible Participants | Resources/Materials | Date | Standards | Evaluation Method/ Outcome |
|--|--------------|--|--|---------------|----------------------------|---|
| Annual Review of Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan | K-5 | Counselors Administrators Social Worker Psychologist Advisory Council Prevention Works Impact Hospice Striders | www.nysed.gov Falconerschools.org Guidance Web Page | July- June | ASCA B-LS 1, 2, 4, 7, 9 | -Review New York State -- Department of Education/Guidance Programs and Comprehensive -- Developmental School Counseling/Guidance Plan Commissioner's Regulations -Meet Career Planning Objectives -Board of Education Feedback - Advisory Council Feedback -Parent & Student |

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| | | | | | | Feedback |
| Second Step Curriculum | K-5 | Counselor Teacher | Second Step SEL Curriculum | Sept- June | CDOS: 3a:2a,3a,4a,8a | -Second Step Summative Assessments |
| Junior Achievement | K-5 | Community Volunteers Counselor Teachers | Junior Achievement Curriculum | Sept- June | CDOS: 1:1b-g 2:1a-c 3a:2a,3a,4a,5a,6a,7a,8a | -Increased Awareness of the World of Work & -- Applicability of Academic Knowledge to the Workplace |
| Extra-curricular Community Activities | K-5 | Community Volunteers | Girl Scouts | Sept- June | CDOS: 1:1b-g 2:1a-c 3a:2a,3a,4a,5a,6a,7a,8a | Demonstration of Learned Skills |
| Small Group Counseling/ Education | K-5 Tier 2 | Counselor Social Worker Prevention Works | Second Step SEL Curriculum <u>Skillstreaming for the Elementary School Child</u> Toys/games | Sept- June | CDOS: 3a:1a,2a,3a,4a,8a | -Demonstration of learned skills -Parent/Teacher feedback |
| Individual Counseling/ Education | K-5 Tier 2- 3 | Counselor Social Worker Psychologist Prevention Works | Second Step SEL Curriculum <u>Skillstreaming for the Elementary School Child</u> Toys/games | Sept- June | CDOS: 3a:1a,2a,3a,8a | -Demonstration of learned Skills -Parent/Teacher Feedback |

Elementary School Social and Emotional Learning Objectives:

- Learn self-awareness and self-management skills essential to success in school and in life
- Develop social awareness and learn interpersonal skills to establish and maintain friendships
- Learn ethical decision-making skills and responsible behaviors in personal, school and community contexts

Falconer Elementary School Social and Emotional Learning Delivery Map

| Activity/Service | Target Group | Possible Participants | Resources/Materials | Date | Standards | Evaluation Method/Outcome |
|--|---------------------|---|---|-------------|--|---|
| Annual Review of Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan | K-5 | Counselors Guidance Secretary Administrators Social Worker Psychologist | www.nysed.gov Falconercsd.org Guidance Web Page SEL Benchmarks | July – June | ASCA B-LS 7, 10 <i>NYSMEHL</i> 1A. Ca- 3D. Cc. <i>NYSSELB</i> 1A.4a- 3C.4b 1A.5a- 3C.5b | -Review New York State Department of Education/Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan Commissioner's Regulations -Meet Social and Emotional Learning Objectives -Advisory Council Feedback -Parent & Student Feedback |

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|---|-----------------|---|--|-----------|---|--|
| Open House | K-5 | Teachers Parents Counselors Administrators Community-Based Organizations | Homeroom Lists Student Information Forms | Aug | <i>NYSSELB:</i> 1b.1B | -Family Engagement -Family/Student Awareness of Resources Available |
| Social Emotional Learning Curriculum | K-5 | Counselor Teachers Prevention Works | Second Step SEL Curriculum Evidence-Based Programs | Sept-June | <i>NYSSELB:</i> 1A <i>ASCA:</i> M 2,5-6 B-SMS 1-7 B-SS 1- 6,8-9 | -Observed Demonstration of Learned Skills -Second Step Summative Assessments -Teacher Feedback |
| Bullying Prevention Curriculum | K-5 | Counselor Teachers Prevention Works | Second Step Bullying Prevention Unit Evidence-Based Programs | Sept-June | <i>ASCA:</i> M 3,6 B-LS 1 B-SMS 1 B-SS 2- 4,8-9 | -Observed Demonstration and Understanding of Learned Skills -Teacher Feedback. |
| Smile Boosters | 3-5 Tier 2-3 | Building Staff | Referral Student photo | Sept-June | <i>NYSSELB:</i> 1Bb | -Review DESSA Scores, behavior, attendance records, and number of times referred over the year |
| Small Group Counseling/ Education | K-5 Tier 2-3 | Counselor Social Worker Prevention Works | Second Step SEL Curriculum Toys/games | Sept-June | <i>NYSSELB:</i> 1A-B 2A-D 3A-B,C1a- b | -Demonstration of Learned Skills -Parent/Teacher Feedback |
| Individual Counseling/ Education | K-5 Tier 3 | Counselor Social Worker Psychologist Prevention Works | Second Step Curriculum Toys/games | Sept-June | <i>NYSSELB:</i> 1A-C 3A-B | -Demonstration of Learned Skills -Parent/Teacher Feedback |

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| Individual Classroom Social/emotional/ Behavioral Skill Guidance | K-5 Tier 2 and 3 | Counselor Teacher | Second Step visuals Visuals created in individual/group counseling | Sept-June | <i>NYSSELB:</i> 1A.1a,b 1A,2b,c 1B.1b2b 2A.1b 2C.1a,b 2D.1b,2a,b 3A.1b,2a,b 3B.1b,2a,b | -Skills developed or learned as observed by staff and parents |
| 5h Grade Mentoring Program | 5 Tier 2-3 | Counselors Teachers Student Mentors | Curriculum Permission slips | Oct-June | <i>NYSSELB:</i> 1B 2C | -Review of DESSA Scores, behavior referrals, and attendance records |
| Crisis Intervention | K-5 | Principal Counselor Social Worker Teacher Psychologist parents | Calming Strategies Crisis Intervention Team 1-800-724-0461 Threat/Lethality assessment | As needed | <i>NYSSELB:</i> 1AB 2CD 3B | -Facilitate Student's Return to Classroom Activities -Determine Need for Future Interventions Inform parents |

Alternate Format to Elementary School Counseling Program Delivery

There may be extended periods of time during which traditional in-house education is not available. New York State health and safety concerns may lead to a mandated online educational format. The above listed activities and services will be modified and implemented remotely when feasible. This type of a virtual learning space will include but not be limited to the use of the following resources:

- Google Classroom**
- Zoom**
- Schoology**
- Email**
- Phone Communication**

**Class Dojo
Remind**

Falconer Middle School Counseling Program Objectives and Service Delivery

Middle School Academic Objectives:

- Recognize the relationships between school attendance, time management skills, organizational skills and academic achievement
- Develop listening, cognitive, memory and study skills
- Improve academic achievement through goal setting, classroom performance, and progress monitoring of school grade reports
- Participate in team-building activities to develop problem-solving abilities
- Express healthy optimism with respect to future high school educational goals

Falconer Middle School Academic Delivery Map

| Activity/Service | Target Group | Possible Participants | Resources/Materials | Date | Standards | Evaluation Method/Outcome |
|--|---------------------|---|---|-------------|---|---|
| Annual Review of Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan | 6-8 | Counselors Guidance Secretary Administrators Social Worker Psychologist Advisory Council Prevention | www.nysed.gov Falconerschools.org Guidance Web Page NYS SELB Standards ASCA Standards CDOS Standards | July – June | CDOS 1 1 h-l 2 1 d,e,f 3a 1-8b ASCA M 1-6 B-LS 1-10 | -Review New York State Department of Education/Guidance Program & Comprehensive Developmental School Counseling/Guidanc |

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| | | Works Impact Hospice Striders | NYSMEHL Standards | | B-SMS 1-10 B-SS 1-9 | e Plans Commissioner's Regulations -Meet Academic Objectives -Advisory Council Feedback -Parent & Student Feedback |
| Master Schedule | 6-8 | Counselors Guidance Secretary Administrators BOCES PowerSchool Team | Course Descriptions PowerSchool PowerScheduler Teacher Contract Special Education Regulations Academic Intervention Services NYSED Physical Distancing Guidelines | July – June | CDOS 1 1 h-l 2 1 d,e,f ASCA B-LS 1,2, 5 | -Review New York State Diploma Requirements -Review Previous Years' Schedules -Encourage Creation of Course Offerings Based on Student Needs -Increase Course Enrollment -Parent & Student Feedback |
| Falconer Middle/High School "Back to School Bash" Falconer 6 th Grade Meet, Greet & Treat Night | 7/8 6 | Teachers Counselor School Nurse Administrators Social Worker Psychologist Students Community- Based Organizations | Student Data Info. Sheets Free/Reduced Lunch forms Lunch Account Scan Immunization Forms Internet Access Permission Code of Conduct Homeroom Lists Student Schedules Locker Assignments | August | CDOS 1 1 h-l 2 1 d,e,f 3a 1-8 b ASCA B-SMS 1, 2, 4, 5, 8, 10 B-LS 7, 10 B-SS 2, 3 | -Student/Parent Attendance -Student/Parent Feedback -Staff/Community Feedback -Forms Completed & Returned -School Success Emphasized |

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| | | | School Supply Donations Community Presentations | | | |
| Student Support Team | 6-8 | Counselors School Psychologist Administrators Social Worker Teacher | Referral Form Attendance Records Discipline Records Academic Records | Sept-June | CDOS: 1 1 h-l 3a 2,3,7 b ASCA M3, M4 | -Plan of Action Generated -Progress Monitoring -School Success Emphasized |
| New Student Orientation | 6-8 (New District Residents) | Counselor Teachers School Nurse Administrators | School Transfer Records School Health Records Communication with Previous School District Tour of School Building Class Schedule/Locker | Sept-June | CDOS 3a 3 a 3a 8 a ASCA B-SMS 1, 2,4,5,8,10 B-LS 7,9, 10 B-SS 2, 3 | -Obtain/Exchange Information -Parent & Faculty Feedback -Enrollment Forms Completed -Review Grades & Schedule |
| Parent/Teacher Conferences | 6-8 | Teachers Counselor Social Worker Administrator | Student Records Parent/teacher Input | Sept-June | CDOS 2 1 d-f 3a 1-8 b ASCA B-LS 9 B-SMS 5 B-SS 3,6-9 | -Plan of Action Generated -Progress Monitoring |
| Academic Consult with Grade Level Teams | 6-8 (tier 2&3) | Teachers Counselor Social Worker Administrator Psychologist | Student Records School Staff Input | Sept-June | CDOS 2 1 d-f 3a 1-8 b ASCA M 2,4,5,6 B-LS 1-10 | -Sharing of Information -Brainstorming of Strategies -Plan of Action Generated |

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| | | | | | B-SMS 1,3,5,6,8 | |
| Individual Academic Counseling/Education | 6-8 (tier 3) | Counselor Chautauqua Tapestry | Student Records PowerSchool School Staff input | Sept-June | CDOS 2 1 d-f 3a 1-8 b ASCA M 1-6 B-LS 1-10 B-SMS 1-10 | -Plan of Action Generated -Progress Monitoring |
| Attendance Meetings | 6-8 | Counselor School Nurse Administrators Social Worker Psychologist | Attendance Records Power School Portal Attendance Letters Community-Based Organizations | Oct-June Weekly | CDOS 3a 3 b 3 8 b ASCA B-LS 3,4 | -Tier 1,2 and 3 Interventions as outlined in Attendance Policy -Review of attendance records |
| Quarterly Review of Academic Progress | 6-8 | Counselor Guidance Staff | Report Cards | Sept-June | CDOS 2 1 d-f 3a 1-8 b ASCA M-5,6 B-LS 1-9 B-SMS 1,2,5,8 | -Academic Eligibility List |
| Academic Honor/Merit Recognition | 6-8 | Counselor Guidance Staff PACT | Report Cards Power School Post Journal | Sept-June | CDOS 2 1 d-f 3a 1-8 b ASCA M-2,3,5,6 B-LS 1-9 B-SMS 1,4,5,8, B-SS 5 | -Community feedback -Student/Teacher feedback -Awards given -Lists Printed in Newspaper |

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| CSE/504 Annual Review Meetings | 6-8 (tier 3) | Student Counselor CSE/504 Committee members Parents Guardians Advocates General Ed/Sp Teachers | Student Records Graduation Plan IEP/504 Plan Schedule/Power School Clear Track | Sept- May | CDOS 2 1 d-f 3a 1-8 b ASCA B-LS 9 B-SS 2, 3 B-SMS 4-8 | -Progress Monitoring of Goals -Implementation of Services -Updated Plan |
| January Regents Registration | 8 (advanced) | Counselor Teachers Office Staff | Power School | November | CDOS 3a 1-8 b ASCA B-LS 3, 4 | -Student & Parent Feedback -Review Academic Records |
| June Regents Registration | 8 (advanced) | Counselor Teachers Office Staff | Power School | February | CDOS 3a 1-8 b ASCA B-LS 3, 4 | -Student & Parent Feedback -Review Academic Records |
| Summer School Registration | 7-8(tier 3) | Counselor | Report Cards BOCES Online Registration | June | CDOS 3a 1-8 b ASCA B-LS 3,4 | -Student, Parent, Staff Feedback -Review Academic Records |
| High School Graduation Plan Conference | 8 | Counselor Student Parent | Student Academic Records Student/Parent/ Input Power School Portal | Dec-Mar | CDOS 1 1 h-l 2 1 d-f 3a 1-8 b ASCA B-LS 3,4 | -HS plan done in PowerSchool -Registration for Gr. 9 Courses -Student & Parent Feedback |
| Annual Individual Progress Review | 6-8 | Counselors Guidance Secretary | PowerSchool Falconercsd.org Guidance Web Page | Jan-June | CDOS 2 1 d-f 3a 1-8 b ASCA | -Review Academic Records -Parent/Student Feedback |

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| | | | Progress Reports Report cards Academic eligibility Google Forms | | M 1-6 B-LS 1,7 B-SMS 10 B-SS 8,9 | |
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Middle School Career Planning Objectives:

- Explore various career and college opportunities
- Continue Exploration of more diverse extra-curricular, enrichment, and community opportunities
- Recognize the relationship between academic achievement and future career/college success
- Recognize the relationship between personal interests, abilities, and careers
- Further explore and develop a personal high school/career/college plan

Falconer Middle School Career Planning Delivery Map

| Activity/Service | Target Group | Possible Participants | Resources/Materials | Date | Standards | Evaluation Method/Outcomes |
|---|--------------|---|--|-------------|---|--|
| Annual Review of Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan | 6-8 | Counselors Guidance Secretary Administrators Social Worker Psychologist Advisory Council Board of Education Parents Prevention Works Impact Hospice Striders | www.nysed.gov Falconercsd.org Guidance Web Page NYS SELB Standards ASCA Standards CDOS Standards NYSMEHL Standards | July – June | CDOS: 1 1 h-l 2 1 d-f 3a 1-8 b ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 | -Review New York State Department of Education/Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan Commissioner’s Regulations -Meet Career Planning Objectives -Advisory Council Feedback -Board of Education Feedback |
| Falconer Middle/High School “Back to School Bash” Falconer 6 th Grade Meet, Greet & Treat Night | 7/8 6 | Teachers Counselor School Nurse Administrators Social Worker Psychologist Students Community-Based Organizations | Student Data Info. Sheets Free/Reduced Lunch forms Lunch account scan Immunization Forms Internet Access Permission Code of Conduct Homeroom Lists Student Schedules Locker Assignments School Supply Donations Community Presentations | August | CDOS: 1 1 h-l 2 1 d-f 3a 1-8 b ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 | -Student & Parent Attendance -Student & Parent Feedback -Staff & Community Feedback -Forms Completed & Returned -Community Volunteer Opportunities Explored |
| Student Extra-Curricular Activities Sheet | 6-8 | Counselor Teachers Guidance Staff | Extra-Curricular Activity Record | Sept-May | CDOS: 3a 1-8 b | -Review records -Sheet completed and returned |

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| | | | | | ASCA B-LS 10 | -Increase student involvement -Student feedback |
| Selborne Business Tours | 6 | Counselor Teachers Community | Selborne Curriculum Local Businesses & Organizations | Sept-June | CDOS 1 1 h-l 2 1 d-f ASCA M 4,5,6 B-SMS 2,10 B-SS 7.9 | -Student & Community Feedback -Increased Awareness of Local Career Opportunities |
| Junior Achievement Lessons | 6-8 | Teachers JA Staff Community Business Consultants | Junior Achievement Curriculum Evidence Based Programs | Sept-June | CDOS 1 1 h-l 2 1 d-f 3a 4,8 b ASCA M 2,4,6 B-LS 4,7,9 B-SMS 10 B-SS 1,6,7,9 | -Student & Teacher Feedback -Community Business Feedback |
| Business Luncheon & Career Based Q&A Session | 8 | Students Teachers Counselor Administrators JA Staff | Prepared Questions for Participant Panel Participation Certificates Local Restaurant/Staff School Bus/Driver | November | CDOS 1 1 h-l 3a 4,6,8 b ASCA M - 6 B-SMS 1,2,9,10 B-SS 1,2,3,9 | -Student Teacher Feedback -Junior Achievement Staff Feedback -Student Participation -Career Information Sharing |

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| Computer Based Interest Inventory & Career Research | 6-8 | Counselor FCS Teacher Media Specialist | Xello FCS Website Computer Lab | Once Per Year | CDOS 1 1 h-l 2 1 d-f 3a 1-8 b ASCA M 1-6 B-LS 1,4,5 | -Documentation in Career Folder -Student Feedback |
| School Subject Career Exploration Activity | 6 | Counselor Teachers Media Specialist | Xello FCS Website Computer Lab | May-June | CDOS 1 1 h-l 3a 1,5 b ASCA M 4-6 B-LS 2,4,5,7 B-SMS 3,10 | -Documentation in Career Folder -Student Feedback |
| Resume | 8 | FCS Staff Counselor | Computer Lab | Sept-June | CDOS: 1 1 h-l 2 1 d-f 3a 1-8 b ASCA M 1-6 B-LS 5,6 B-SS 1 | -Resume Completion -Documentation in Career Folder |
| High School Graduation Plan Conference | 8 | Counselor Student Parent | Student Academic Records Student Career Folder Student/Parent Input Power School Portal | Dec-Mar | CDOS 1 1 h-l 2 1 d-f 3a 1-8 b ASCA M 1-6 B-LS 1- | -HS Plan done in PowerSchool -Registration for Gr. 9 Courses -Student & Parent Feedback |

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| Annual Individual Progress Review | 6-8 | Counselor Student | Career Folder Google Forms | Sept-June | CDOS: 1 1 h-l 2 1 d-f 3a 1-8 b ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 | -Review of Records -Review of Career Folder |
| Attendance Meetings | 6-8 | Counselors School Nurse Administrators Social Worker | Attendance Records PowerSchool Portal Attendance Letters Community Based Organizations | Sept - June | CDOS: 1 1 h-l 3a 2,3,7 b ASCA M3, M4 | -Review of attendance records -Demonstrate personal skills relative to future employers |

Middle School Social and Emotional Learning Objectives:

- Develop self-awareness and self-management skills essential to success in school and in life
- Further improve social awareness and practice interpersonal skills to establish and maintain positive relationships
- Develop ethical decision-making skills and responsible behaviors in personal, school and community contexts

Falconer Middle School Social and Emotional Delivery Map

| Activity/Service | Target Group | Possible Participants | Resources/Materials | Date | Standards | Evaluation Method/Outcome |
|---|---------------------|---|--|-------------|---|---|
| Annual Review of Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan | 6-8 | Counselors Guidance Admin/ Secretary Administrators Social Worker Psychologist Prevention Works Impact Hospice Striders | www.nysed.gov Falconercsd.org Guidance Web Page NYS SELB Standards ASCA Standards CDOS Standards NYSMEHL Standards | July – June | ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 <i>NYSMEHL</i> 1A. I a - 3D. I b <i>NYSSELB</i> 1A.3a- 3C.3b | -Review New York State Department of Education/Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan Commissioner’s Regulations -Meet Social and Emotional Learning Objectives -Advisory Council Feedback -Parent & Student Feedback |
| Falconer Middle/High School “Back to School Bash” Falconer 6 th Grade Meet, Greet & Treat Night | 7-8 6 | Teachers Counselor School Nurse Administrators Social Worker Psychologist Students | Student Data Info. Sheets Free/Reduced Lunch forms Lunch account scan Immunization Forms | August | ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 | -Student & Parent Attendance -Student Parent Feedback -Staff Community Feedback |

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| | | Community-Based Organizations | Internet Access Permission Code of Conduct Homeroom Lists Student Schedules Locker Assignments School Supply Donations Community Presentations | | <i>NYSMEHL</i> 1B. 1a 1B. 1e. <i>NYSSELB</i> 1A.3a- 3C.3b | -Forms Completed & Returned -Increased Family Engagement -Increased Student Involvement in Extra-curricular Activities |
| Student Support Team | 6-8 | Counselors School Psychologist Administrators Social Worker Teacher | Referral Form Attendance Records Discipline Records Academic Records | Sept-June | <i>CDOS:</i> 1 1 h-l 3a 2,3,7 b <i>ASCA</i> M3, M4 | -Plan of Action Generated -Progress Monitoring -School Success Emphasized |
| Social Emotional Learning Curriculum | 6-8 | Teachers Counselor Prevention Works | Second Step SEL curriculum Evidence Based Programs | Sept-June | <i>ASCA</i> M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 <i>NYSMEHL</i> 1A. 1 a - 3D. 1 b <i>NYSSELB</i> 1A.3a- 3C.3b | -Observation of Learned Skills -Teacher Feedback -Review of Discipline Records |
| Bullying Prevention Curriculum | 6-8 | Teachers Counselor | Second Step Bullying Prevention Unit Evidence Based Programs | Sept-June | <i>ASCA</i> M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 | -Observation of Learned Skills -Teacher Feedback. -Review of Discipline Records |

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| | | | | | <p><i>NYSMEHL</i> 1A.1 a - 3D.1 b</p> <p><i>NYSSELB</i> 1A.3a- 3C.3b</p> | |
| Annual Individual Progress Review | 6-8 | Counselors Guidance Secretary | FCS Wellness Survey Falconercsd.org Guidance Web Page Google Forms | Jan-June | <p>ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9</p> <p><i>NYSMHEL</i> 1A – 3D</p> <p><i>NYSSELB</i> 1A – 3C</p> | <p>-Parent/Student Feedback</p> <p>-Review Individual Records</p> <p>-Demonstrate Student Responsibility</p> |
| Small Group Counseling/ Education | 6-8 (Tier 2&3) | School Counselor School Social Worker School Psychologist Prevention Works | Parent Input Teacher Input Second Step SEL Curriculum Toys/games Teen Intervene/ Evidence Based Programs | Sept-June | <p>ASCA B-LS 1 B-SMS 1,10 B-SS 3,4</p> <p><i>NYSMHEL</i> 3a.1a-3D.1b</p> <p><i>NYSSELB</i> 1A – 3C</p> | <p>-Parent Teacher Feedback</p> <p>-Student Feedback</p> <p>-Observed School Behaviors</p> <p>-Review of Discipline Records</p> |
| Individual Counseling/ Education | 6-8 (Tier 3) | School Counselor School Social Worker | Parent input Teacher input Second Step SEL Curriculum Toys/games | Sept-June | <p>ASCA B-LS 1 B-SMS 1,10 B-SS 3,4</p> | <p>-Observed School Behaviors</p> <p>-Parent & Teacher Feedback</p> <p>-Student Feedback</p> |

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| | | School Psychologist Prevention Works | Teen Intervene/Evidence Based Programs | | <i>NYSMHEL</i> 3a.1a-3D.1c <i>NYSSELB</i> 1A – 3C | -Review of Discipline Records |
| Crisis Intervention | 6-8 | Principal Counselor Social Worker Teacher Psychologist Parent SRO | UPMC Chautauqua Transportation Outside Agency Involvement Community-Based Organizations Crisis Intervention Team 1-800-724-0461 | As needed | ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 <i>NYSMHEL</i> 1A – 3D <i>NYSSELB</i> 1A – 3C | -Intervention Implemented -Plan of Action Generated -Transition Back to School |
| Attendance Meetings | 6-8 | Counselors School Nurse Administrators Social Worker | Attendance Records PowerSchool Portal Attendance Letters Community Based Organizations | Sept -June | <i>CDOS:</i> 1 1 h-l 3a 2,3,7 b ASCA M3, M4 | -Review of attendance records -Demonstrate personal skills relative to future employers |
| Mentor Program | 6-8 (Tier2&3) | Counselor Social Worker Students Chautauqua Striders | Training for HS Students Guidance Suite Project Rooms | Sept.-June | ASCA B-LS 10 <i>NYSMHEL</i> 1A – 3D <i>NYSSELB</i> 2A.3a - 3C.3b | -Mentor/Mentee feedback -Teacher/Parent feedback -Relationship Building -Improve Social & Emotional Behaviors |
| Guidance Reward Cards & Cart | 6-8 | Counselor Teachers Students | Rewards/Toys/Games | Sept-June | ASCA M 1-6 | -Student/Teacher Feedback -Number of Cards |

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| | | | | | <i>NYSMHEL</i> 2C. 1a <i>NYSSELB</i> 3C.3a-3b | Redeemed |
| Character Education, Bullying Prevention, and Safety Assemblies and Class Presentations | 6-8 | Counselor Administrator Teachers Community Based Presenters | Auditorium Sweet Heart & Hero's National Exploited & Missing Youth Salvation Army- Domestic Violence Program Prevention Works Evidence-Based Programs | Sept.-June | ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 <i>NYSMHEL</i> 1A – 3D <i>NYSSELB</i> 1A – 3C | -Student/Teacher Feedback -Community Feedback -Observed School Behaviors |
| Birthday Certificates | 6-8 | Counselor | Food Coupons | Sept-June | ASCA M 1-6 <i>NYSMHEL</i> 2C. 1a <i>NYSSELB</i> 3C.3a-3b | -Review of Records -Student Feedback |
| Life Skills Class | 6 | Counselor Teachers | Prevention Works Life Skills Curriculum Evidence-Based Programming | Oct-March | ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 <i>NYSMEHL</i> 1A. 1 a - 3D. 1 b | -Observed School Behaviors -Review of Discipline Records -Student/Teacher Feedback |

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Alternate Format to Middle School Counseling Program Delivery

There may be extended periods of time during which traditional in-house education is not available. New York State health and safety concerns may lead to a mandated online educational format. The above listed activities and services will be modified and implemented remotely when feasible. This type of a virtual learning space will include but not be limited to the use of the following resources:

Google Classroom

Zoom

Schoology

Email

Phone Communication

Class Dojo

Remind

Falconer High School Program Objectives and Service Delivery

High School Academic Objectives:

- Demonstrate excellent school attendance, time management skills and organization of materials and tasks
- Demonstrate increased acquisition of listening, cognitive, memory and study skills
- Actively pursue high academic achievement through goal setting, classroom performance and progress monitoring of transcript grades
- Demonstrate abilities needed to successfully participate in team-based problem-solving settings
- Express healthy optimism with respect to future post-secondary educational goals

Falconer High School Academic Delivery Map

| Activity/Service | Target Group | Possible Participants | Resources/Materials | Date | Standards | Evaluation Method/ Outcomes |
|--|--------------|--|--|-------------|---|---|
| Annual Review of Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan | 9-12 | Counselors Guidance Secretary Administrators Social Worker Psychologist Advisory Council Parent Prevention Works | www.nysed.gov Falconerschools.org Guidance Web Page NYS SELB Standards ASCA Standards CDOS Standards NYSMEHL Standards | July – June | CDOS 1 1 m,n,o 2 1 h,i,j 3a 1-8 c ASCA B-LS 1, 2, 4, 7, 9 | -Review New York State Department of Education/Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan Commissioner's Regulations -Meet academic objectives -Advisory Council |

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| | | Impact Hospice Striders | | | | feedback -Parent & student feedback |
| Master Schedule | 9-12 | Counselors Guidance Secretary Administrators BOCES PowerSchool Team | Course Descriptions PowerSchool PowerScheduler Teacher Contract Special Education Regulations Academic Intervention Services NYSED Physical Distancing Guidelines NYSED Physical Distancing Guidelines | July – June | CDOS 1 1 m,n,o 2 1 h,i,j ASCA B-LS 1,2, 5 | -Review New York State Diploma Requirements -Review Previous Years' Schedules -Encourage Creation of Course Offerings Based on Student Needs -Increase Course Enrollment -Parent & Student Feedback |
| Falconer Middle/High School “Back to School Bash” | 9-12 | Teachers Counselors School Nurse Administrators Social Worker Community- Based Organizations | Student Data Information sheets Free & Reduced Lunch forms Immunization forms Internet Access Permission Code of Conduct Opt Out Homerooms Schedules Locker Assignments | August 31 st | CDOS 3a 3c, 8c ASCA B-SMS 1, 2, 4, 5, 8, 10 B-LS 7, 10 B-SS 2, 3 | -Student & Parent Attendance Numbers -Student & Parent Feedback -School Staff & Community Feedback -Forms Completed & Returned -School Success Emphasized |
| New Family Intake Meetings | 9-12 | Counselors Guidance Secretary School Nurse Administrators Guidance Secretary | School Transfer Records School Health Records Communication with Previous District Tour of school building New locker Transportation Schedule | August- June | CDOS 3a 3c 8c ASCA B-SMS 1, 2,4,5,8,10 B-LS 7,9, 10 B-SS 2, 3 | -Student/family Information Collected -Enrollment Forms Completed -Proof of Residency -Family Engagement -Transition |
| Parent/Teacher Conferences | 9-12 | Teachers Counselor | Student Records Parent/Teacher Input | Sept-June | CDOS 3a 1c | -Plan of Action Generated -Progress Monitoring |

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| | | Social Worker Administrator | | | 3a 8c ASCA B-LS 9 B-SMS 5 B-SS 3,6-9 | |
| Annual Individual Progress Review | 9-12 | Counselors Guidance Secretary | PowerScheduler Falconercsd.org Guidance Web Page Progress Reports Report Cards Academic Eligibility | Jan-June | CDOS 2 1 h,i,j 3a 1-8c ASCA B-LS 7, 9 | -Review Individual Graduation Plans & Academic Progress -Demonstrate Student Responsibility |
| Annual Review of Individual Education Plans and 504 Plans | 9-12 | Student CSE/504 Committee Counselors Parent Guardians Advocate Gen/Sp Ed Teachers | Student IEP/504, Graduation Plan, schedule & test scores, PowerSchool, ClearTrack, CDOS Requirements | Sept-May | CDOS 2 1 h,i,j 3a 1-8c ASCA B-LS 9 B-SS 2, 3 B-SMS 4-8 | -Review of Records -Student & Parent Feedback -IEP & 504 update -Review of Annual Goals |
| Attendance Meetings | 9-12 | Counselors School Nurse Administrators Social Worker | Letter to Parent PowerSchool Parent Portal Tier 1,2,3 | Sept-June | CDOS 3a, 3c, 8c ASCA B-LS 3, 4 | -Review of Attendance Records -Review Academic Progress -Decrease Chronic Absenteeism |
| College Access Course | 12 | Counselors Guidance Secretary College Recruiters | Falconercsd.org Schoolology Zoom Google ACT, SAT JCC Application SUNY Application Common Application FAFSA | Sept-Jan | CDOS 1 1 m,n,o 2 1 h,i,j 3a 1-8c ASCA B-LS 1, 4, 8 | -Student Responsible for Academic Progress -Review Transcripts -Smooth Transition -College Admission -Students Attend College for as Little Cost as Possible |

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| | | | Excelsior Scholarship Falconer Scholarships Chautauqua Region Community Foundations Scholarships | | | |
| January Regents Registration | 8-12 | Counselors Teachers Guidance Adm/ Secretary Administration | PowerSchool Falconercsd.org Letters to students & parents | November | CDOS 3a 1-8c ASCA B-LS 3, 4 | -Review Academic Records -Student & Parent Feedback -Increase Student Responsibility -Increase Graduation Outcome -Increase Number of Students Achieving Mastery -Increase Students Receiving Advanced Regents Diploma |
| High School Courses/High School Course Descriptions | 9-12 | Counselors Guidance Secretary | www.nysed.gov PowerScheduler Falconercsd.org Guidance Web Page Collegeboard.com Next Generation Accuplacer Test Google Forms | Jan. – June | CDOS 1 1 m,n,o 2 1 h,i,j | -Review New York State Diploma Requirements -Review Individual Graduation Plans & Academic Records -Students Meet Pre- requisites -Encourage creation of course offerings based on student needs -Increase Course Enrollment |
| Distance Learning Courses | 9-12 | Counselors Guidance Secretary BOCES | www.dlcourses.e2ccb.org AP Microeconomics College Connections Courses | Jan. – June | CDOS 2 1 h,i,j 3a 1-8c | -Review New York State Diploma Requirements -Review Individual Graduation Plans & |

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| | | Teachers | Google Forms | | ASCA B-LS 5, 9 | Academic Progress -Research New Course Offerings Based on Student Needs -Increase Course Enrollment |
| JBC Access Award | 12 | Counselors JBC Faculty and Staff | JBC Admissions | Feb | CDOS 1 1 m,n,o 3a 1-8c ASCA B- LS 7 | -Offer to juniors and seniors who are income eligible and would benefit from a business degree and excel in a smaller setting |
| Student Course Registration for Upcoming School Year | 9-11 | Counselors Guidance Secretary English & Social Studies Teachers | PowerScheduler Falconercsd.org Guidance Web Page Contact w/students via email and/or Schoology | Jan. – June | CDOS 1 1 m,n,o 2 1 h,i,j 3a 1-8c ASCA B-LS 1 | -Review New York State Diploma Requirements -Review previous years' schedules -Update course registration screen on PowerScheduler for student use -Review individual graduation plans and academic progress -Students register for class -Demonstrate student responsibility -Demonstrate understanding of graduation requirements |
| Promotion of PSAT, SAT, ACT & Registration Administration | 11-12 | Counselors Parents | College Board, American College Testing programs, PowerPoint Presentations Schoology Email | Sept-June | CDOS 3a 1-8c ASCA B-LS 3, 4 | -College Admissions -Merit-Based Scholarships |

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| PSAT/NMSQT Administered | 11 | Counselors Guidance Secretary College Board Parents | Booklets from Education Testing Services Collegeboard.com Media Center | Oct. | CDOS 3a 1-8c ASCA B-SS 1 | -Review Individual Graduation Plans & Academic Progress |
| Interpretation of PSAT/NMSQT Scores | 11 | Counselors | Scores & Manual Collegeboard.com | Dec. | CDOS 2 1 h,i,j 3a 1-8c ASCA B-LS 9 | -Practice SAT - PSAT/NMSQT Scholarships |
| SAT/ACT Test Score Interpretation | 12 | Counselors | Counselor Guide SAT/ACT | Sept-June | CDOS 2 1 h,i,j 3a 1-8c ASCA B-LS 9 | -College Admissions -Merit-Based Scholarships |
| Falcons on Campus | 9-12 | Counselors Guidance Secretary Transportation | JCC, St. Bonaventure SUNY Fredonia Alfred State Other campuses based on student interest Virtual Campus Tours Virtual College Fairs | Oct.-Feb. April | CDOS 1 1 m,n,o 2 1 h,i,j | -Expose Students to Colleges and Universities |
| Jamestown Community College Placement Test | 10-12 | Counselors Guidance Secretary Faculty & Staff English Teachers | Collegeboard.com Next Generation Accuplacer Test Chromebook Attendance Office | Jan-April | CDOS 2 1 h,i,j 3a 1-8c ASCA B-LS 6 | -Review Individual Graduation Plans and Academic Progress -Demonstrate Student Responsibility -Increase the Number of High School Students Receiving College Credits |
| JCC Dual Enroll | 10-12 | Counselors Guidance Secretary | sunyjcc.dualenroll.com/login | Sept-Jan. | CDOS 1 1 m,n,o | -Complete Registration -- Process for College Courses |

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| | | JCC Faculty & Staff College Connections Parents | | | ASCA B-LS 5 | |
| College Application Completion | 12 | Counselors | College Applications – Internet & Paper Falconer School Website Guidance Page | Sept-June | CDOS 1 1 m,n,o 2 1 h,i,j 3a 1-8c ASCA B-LS 1, 2, 5, 6 | -Students will wait for College Acceptance Notices |
| June Regents Registration | 8-12 | Counselors Teachers Guidance Secretary Administration | PowerSchool Falconersd.org Letters to Students & Parents | March | CDOS 3a 1-8c ASCA B-LS 3, 4 | -Review Academic Progress -Student & Parent Feedback -Increase Student Responsibility -Increase Graduation Outcome -Increase Number of Students Achieving Mastery -Increase Students Receiving Advanced Regents Diploma |
| Individual Graduation Plan Completion | 12 | Counselors Guidance Secretary | PowerSchool Graduation Progress Final Transcript | June | CDOS 1 1 m,n,o 2 1 h,i,j 3a 1-8c ASCA B-LS 6 | - 100% Graduation Outcome -College, Career, & Civic Readiness |
| Exploring Occupations | 12 | Counselors JCC Faculty & | JCC Curriculum www.sunyjcc.edu | Jan. - June | CDOS 1 1 m,n,o | -Demonstrate excellent school attendance, time |

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| (HUM1310) | | Staff College Connections | Counselor, Google, college booklets, recruiters, college visits Botvin's Life Skills; Transitions Schoolology Zoom Google | | 2 1 h,i,j 3a 1-8c ASCA B-LS 1, 4, 7 | management skills and organization of materials and tasks to prepare entry into the world of work -Demonstrate increased acquisition of listening, cognitive, memory, and study skills -Transition -Actively pursue high academic achievement through goal setting, classroom performance, and progress monitoring of transcript grades -Demonstrate abilities needed to successfully participate in team-based problem solving settings -Express healthy optimism with respect to future post- secondary educational goals |
| Summer School | 9-12 | Counselors JHS Summer School Teachers | BOCES Internet Registration Report Cards APEX Learning | June | CDOS 3a 1-8c ASCA B-LS 3,4 | -Review individual graduation plans and academic progress -Keep students on track with academic achievement -Increase graduation outcomes |
| Preparation for Graduation Ceremony | 12 | Counselors Administrators Secretary Guidance Secretary | Final Transcript Final Class Rank Falconercsd.org Scholarship awards Zoom | Apr – June | CDOS 1 1 m,n,o 2 1 h,i,j 3a 1-8c | - 100% Graduation Outcome - Well-Planned & Efficient Commencement Ceremony |

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| | | Administration | Ceremony program | | ASCA B-SS 9 | -Award & Present Scholarships to as many Students as Possible |
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Career Planning Objectives:

- Continue exploration of career and college opportunities
- Actively participate in diverse extra-curricular, enrichment and community activities
- Show knowledge and understanding of the relationship between education level and financial stability
- Demonstrate academic and personal skills relative to future employment, college and/or career goals
- Finalize post-secondary career and/or college plans

Falconer High School Career Planning Delivery Map

| Activity/Service | Target Group | Possible Participants | Resources/Materials | Date | Standards | Evaluation Method/ Outcomes |
|--|---------------------|---|---|-------------|--|---|
| Annual Review of Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan | 9-12 | Counselors Guidance Secretary Administrators Social Worker Psychologist Advisory Council Board of Education Parent Prevention Works Impact Hospice Striders | www.nysed.gov Falconersd.org Guidance Web Page NYS SELB Standards ASCA Standards CDOS Standards NYSMEHL Standards | July – June | CDOS: 1 1 m,n,o 2 1 h,i,j 3a 1-8 c ASCA B-LS 1-10 B-SMS 1-10 B-SS 1-9 | -Review New York State Department of Education/Guidance Programs and Comprehensive Developmental School Counseling/Guidance Programs Commissioner's Regulations -Meet Career Planning Objectives -Advisory Council Feedback -Board of Education Feedback |

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|---|------|--|---|-------------------------|---|--|
| Falconer Middle/High School "Back to School Bash | 9-12 | Teachers Counselors School Nurse Administrators Social Worker Community-Based Organizations | Student Data Information sheets Free & Reduced Lunch forms Immunization forms Internet Access Permission Code of Conduct Opt Out Homerooms Schedules Locker Assignments | August 31 st | CDOS 1 1 m,n,o 2 1 h,i,j 3a 1-8c ASCA B-SMS 1, 2, 4, 5, 8, 10 B-LS 7, 10 B-SS 2, 3 | -Student & parent attendance numbers -Student & parent feedback -School staff & community feedback -Forms completed and returned -Community volunteer opportunities explored |
| Student extracurricular activities sheet | 9-12 | Counselors Guidance Secretary Homeroom Teachers | Secretarial preparation of sheets Google | Sept-Oct. | CDOS: 3a 1-8 c ASCA B-LS 10 | -Review Records -School Staff & Community Feedback -Sheet Completed and Returned -Increase Student Involvement in Extra-curricular activities |
| Annual Individual Progress Review | 9-12 | Counselors | Online career search, PowerSchool Graduation Plan Selection | Sept-June | CDOS: 1 1 m,n,o 2 1 h,i,j 3a 1-8 c ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 | -Develop resumes -Complete online career search -Complete college applications -Complete scholarship applications -Employment applications |
| Attendance Meetings | 9-12 | Counselors School Nurse Administrators Social Worker | Letter to Parent PowerSchool Parent Portal | Sept-June | CDOS: 1 1 m,n,o 3a 2,3,7 c ASCA M3, M4 | -Demonstrate personal skills relative to future employers |

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| Spanish & Career Exploration | 10 | Counselors Spanish Teacher | Google PowerPoint Presentation Classroom Discussion Group Activity Xello | Nov. | CDOS: 1 1 m,n,o 2 1 h,i,j ASCA M 1-6 | -Receive instruction and information concerning careers and the advantages of having a second language -Increase the number of students who continue to take a foreign language |
| Resume Development | 9-12 | Counselors English & Social Studies Teachers | Google Docs Online Career Search Xello | Sept- June | CDOS: 1 1 m,n,o 2 1 h,i,j 3a 1-8 c ASCA M 1-6 B-LS 5,6 B-SS 1 | -Continue Post-graduate Planning -Develop Resumes -Utilize for college applications, scholarship applications, & employment applications |
| Organize 10th Graders BOCES "Career Cluster Day" | 10 | Counselors Counselor & BOCES Staff | Auditorium | Nov. | CDOS: 1 1 m,n,o 2 1 h,i,j ASCA M 1-6 | -Explore a Vocational Career - Increase knowledge of the programs available through BOCES |
| Vo-tech Orientation Field Trip | 10 | Counselors Vo-Tech Counselor BOCES Transportation | BOCES HEWES | Jan. | CDOS: 1 1 m,n,o 2 1 h,i,j ASCA M 1-6 B-LS 1,7,9 | -Increase knowledge of the programs available through BOCES -Explore a Vocational Career |
| Computer Based Interest Inventory & Career Research | 9-12 | Counselor FCS Teacher Librarian | Xello FCS Website Cromebooks | Once Per Year | CDOS 1 1 m,n,o 2 1 h,i,j 3a 1-8c ASCA M 1-6 | -Documentation in Career Folder -Student feedback |

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| | | | | | B-LS 1,4,5 | |
| Exploration of Post High School Options, College Selection, College Consortium, and Visits | 9-12 | Counselors College Recruiters Military Recruiters Employers | College Booklets, Xello, College Sites, JCC College Career Night, Penn/York Night, College Consortium, Notification from Local Businesses, Online, Classified ads, Labor Department, Health Fair @ WCA, Chautauqua Works, Falcons on Campus, Manufacturers Associates | Sept. - June | CDOS: 1 1 m,n,o 2 1 h,i,j ASCA M 1-6 B-LS 1,4,5 | -Post-Graduate Planning -Research Colleges -Select a College -Research Military Branches -Explore Career Options |
| JCC College & Career Fair | 9-12 | Counselors JCC Faculty & Staff College Recruiters Employers | Jamestown Community College Admissions | Oct. | CDOS: 1 1 m,n,o 2 1 h,i,j ASCA B-LS 6,7 | -Post-graduate planning -Research colleges -Select a college -Research military branches -Explore career options -Learn about the financial aid process |
| Penn York/ College Visit | 9-12 | Counselors | College Representatives @ St. Bonaventure University | March | CDOS: 1 1 m,n,o 2 1 h,i,j ASCA B-LS 6,7 | -Post-graduate planning -Research colleges -Select a college -Research military branches -Explore career options -Learn about the financial aid process |
| Internship/Job Shadowing | 11-12 | Counselors Teachers Administration Local Employers Community-Based Organizations | Chautauqua Works, E.NET Falconer Guidance | Sept. - June | CDOS: 1 1 m,n,o 2 1 h,i,j ASCA B-LS 7,10 B-SS 3 | -Demonstrate a knowledge of the world of work -Increase student involvement |

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| Falcons on Campus | 9-12 | Counselors Guidance Secretary Transportation | JCC, St. Bonaventure SUNY Fredonia Alfred State Other campuses based on student interest Virtual Campus Tours Virtual College Fairs | Oct.-Feb. April | CDOS: 1 1 m,n,o 2 1 h,i,j ASCA B-LS 6,7 | -Expose students to colleges and universities |
| Falconer College Day | 9-12 | Counselors District Teachers & Staff Administration | College Gear & Materials Military Gear & Materials | March | CDOS: 1 1 m,n,o 2 1 h,i,j ASCA B-LS 6,7 | -Expose students to colleges and universities -Develop student & staff relationships -Promote post-graduation plans |
| Exploring Occupations (HUM1310) | 12 | Counselors JCC Faculty & Staff College Connections | JCC Curriculum, Counselor, Internet Sites, College Booklets, Recruiters, College Visits Botvin's Life Skills; Transitions Schoolology Zoom Google | Jan-June | CDOS: 1 1 m,n,o 2 1 h,i,j 3a 1-8 c ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 | -Assist students in achieving their career goals. -Successfully guide students in their journey from the classroom to college. -Prepare students to become financially responsible adults |
| Healthcare Career Fair | 11-12 | Counselors Teachers Chautauqua Works UPMC Staff CRCF | Chemistry Teachers, UPMC Chautauqua Local Physicians, Community healthcare workers | May | CDOS: 1 1 m,n,o 2 1 h,i,j ASCA B-LS 6,7 | -Expose students to healthcare fields -Develop student relationships with potential employers -Promote Post-Graduation Plans |
| Financial Aid for Students | 12 | Counselors | FAFSA.ed.gov, CSS profile, HESC.org | Oct. – Jan. | CDOS: 3a 1-8 c ASCA B-LS 1,4,5 | -Reduce Student Debt -Students will attend college for as little cost as possible -Demonstrate financial responsibility |

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| Advanced Placement Course | 12 | Counselors AP Teacher | Collegeboard.com US Government & Politics AP Ordering Chromebooks APEX Microeconomics | Sept. – June Test in May | CDOS 2 1 h,i,j 3a 1-8c ASCA B-LS 4, 8 | -Demonstrate Academic knowledge for College Credit -Increase Number of AP Courses Offered |
| Scholarship Processing | 12 | Counselors HS Teachers Guidance Secretary Community Members | Secondary Sheets Recommendations Transcripts, Request, falconercsd.org Guidance Webpage Chautauqua Region Community Foundation Boys and Girls State | Sept. - June | CDOS 2 1 h,i,j 3a 1-8c ASCA B-LS 2, 6, 7 | -Students attend college for as little cost as possible -Create a professional, competitive application among Falconer students as well as other local students |
| Local Scholarship Promotion & Process | 12 | Counselors | CRCF Website – crcfonline.org, Falconer School Website Schoolology Email | March – May | CDOS: 3a 1-8 c ASCA B-LS 2,6,7 | -Reduce Student Debt -Students will attend college for as little cost as possible -Demonstrate Financial Responsibility |
| Scholarship Selection | 11-12 | Counselors | Scholarship applications Awards Assembly - May Graduation Ceremony - June | April – June | CDOS: 3a 1-8 c ASCA B-LS 2,6,7,9 | -Reduce Student Debt -Student Recognition |

Social and Emotional Learning Objectives:

- Demonstrate self-awareness and self-management skills essential to success in school and in life
- Demonstrate social awareness and interpersonal skills needed to establish and maintain positive relationships
- Demonstrate ethical decision-making skills and responsible behaviors in personal, school and community contexts

Falconer High School Social and Emotional Learning Delivery Map

| Activity/Service | Target Group | Possible Participants | Resources/Materials | Date | Standards | Evaluation Method/ Outcomes |
|--|---------------------|--|--|-------------|---|---|
| Annual Review of Guidance Programs and Comprehensive Developmental School Counseling/Guidance Plan | 9-12 | Counselors Guidance Secretary Administrators Social Workers Psychologists Parents Prevention Works IMPACT Hospice Striders | www.nysed.gov Falconercsd.org Guidance Web Page SEL Benchmarks NYS SELB Standards ASCA Standards CDOS Standards NYSMEHL Standards | July – June | ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 <i>NYSMEHL</i> 1A. Ca- 3D. Cc. <i>NYSSELB</i> 1A.4a- 3C.4b | -Review New York State Department of Education/Guidance Programs and Comprehensive Developmental School Counseling/Guidance Programs Commissioner's Regulations -Meet Social and Emotional Learning Objectives -Advisory Council Feedback -Parent & Student Feedback |

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|---|------|--|--|---------------------------------|---|--|
| | | | | | 1A.5a-3C.5b | |
| Falconer Middle/High School "Back to School Bash" | 9-12 | Teachers Counselors School Nurse Administrators Social Worker Students Community-Based Organizations | Student Data Information sheets Free/Reduced Lunch forms Immunization forms Internet Access Permission Code of Conduct Opt Out Homerooms Schedules Locker Assignments | August | ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 <i>NYSMEHL</i> 1B. Ca 1B. Ce. <i>NYSSELB</i> 1A.4a-3C.4b 1A.5a-3C.5b | -Student & Parent Attendance Numbers -Student & Parent Feedback -School Staff & Community Feedback -Forms Completed & Returned -Increase in Student Involvement in Extra-curricular Activities |
| Introduction/Character Education/Goal Setting | 9-12 | Counselors Prevention Works Awareness Theater | Video Power Point Presentation Evidenced Based Programming Xello | September (First Day of School) | ASCA B-SS 1-9 <i>NYSMHEL</i> 1A. Ca-Cf <i>NYSSELB</i> 1C.4a-4b 1C.5a-5b | -Increase student involvement in extra-curricular activities -Increase attendance -Decrease discipline referrals -Create a positive school culture |
| Community & Technology Class | 10 | Counselors Teacher Prevention Works | Business Teacher Dignity for all Students Research-Based Awareness Presentations | Sept-June | ASCA B-LS 5 <i>NYSMHEL</i> 2A. CC <i>NYSSELB</i> 1B.4a-4b | -Demonstrate safety awareness -Decrease discipline referrals -Demonstrate social awareness and inter-personal skills -Demonstrate responsible behaviors |
| Birthday Cards | 9-12 | Counselors Student | Created Birthday Cards Decorations for Lockers | Sept-June | ASCA M 1-6 | -Increase Positive Student Relationships |

| | | | | | | |
|---|------|--|---|-------------|---|--|
| | | Volunteers | Mail home | | <i>NYSMHEL</i> 2C. Ca <i>NYSSELB</i> 3C.4a-4b 3C.5a-5b | -Create a Positive School Culture |
| Volunteer Opportunities | 9-12 | Counselors Teachers Staff | Lutheran Social Services UPMC Chautauqua FCS Classrooms Various Community Based Organizations Dependent on Student Interest | Sept.- June | ASCA B-LS 10 <i>NYSMHEL</i> 2C. Ca <i>NYSSELB</i> 3B.4b- 3C.4b 3B.5b-5b- 3C.5b | -Community Feedback -Parent & Student Feedback -Increase Student Involvement -Increase Volunteer Hours -Demonstrate Responsible Behavior |
| Individual/Group Counseling/ Education | 9-12 | Counselors Administrators SST Prevention Works Hospice CPS DSS Probation Student Council SADD IMPACT Awareness Theater Peer Mentoring | Guidance Office | Sept.-June | ASCA B-LS 1 B-SMS 1,10 B-SS 3,4 <i>NYSMHEL</i> 3a.Ca- 3D.Cc <i>NYSSELB</i> 1A – 3C | -Increase positive student relationships -Demonstrate learned skills -Demonstrate decision-making skills and responsible behaviors |
| Mentor Program | 9-12 | Counselors Social Worker Chautauqua Striders | Middle School Students Training provided by Counselors & Social Worker | Sept.- June | ASCA B-LS 10 <i>NYSMHEL</i> 1A – 3D | -Increase in Student Involvement -Increase Positive Student Relationships |

| | | | | | | |
|---|------|--|---|---|--|---|
| | | Sources of Strength | Sources of Strength | | <i>NYSSELB</i> 3B.4b- 3C.4b 3B.5b- 5b3C.5b | |
| Gay Straight Alliance | 6-12 | Counselor | Guidance Office LGBTQ Resources Research-Based Awareness Education Presentation Annual LGBTQ Conference – West Seneca Pride Center of WNY www.pridecenterwny.org | October- June every other Wednesday 2:30-3:10 | ASCA B-LS 10 B-SS 1-9 <i>NYSMHEL</i> 2B.Cc <i>NYSSELB</i> 2B.4a-4b 2B.5a-5b 2D.4a-4b 2D.5a-5b | -Increase positive student relationships -Demonstrate learned skills -Demonstrate social awareness among peers |
| Character Building, Bullying Prevention, and Safety Assemblies, & Classroom Presentations | 9-12 | Counselor & Administrators Teachers | Auditorium Evidence-Based Programming Sweet Heart & Hero's Prevention Works National Exploited & Missing Youth Salvation Army Domestic Violence Program Chautauqua Striders Zoom | Sept.-June | ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 <i>NYSMHEL</i> 1A – 3D <i>NYSSELB</i> 1A – 3C | -Increase Student Involvement in Extra-Curricular Activities -Increase Attendance -Decrease Discipline Referrals -Create a Positive School Culture |
| Annual Individual Progress Review | 9-12 | Counselors Guidance Secretary | FCS Wellness Survey Falconercsd.org Guidance Web Page | Jan-June | ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 <i>NYSMHEL</i> | -Parent/Student Feedback -Review Individual Records -Demonstrate Student Responsibility |

| | | | | | | |
|---------------------|------|--|--|-----------|--|--|
| | | | | | 1A – 3D <i>NYSSELB</i> 1A – 3C | |
| Crisis Intervention | 9-12 | Principal Counselor Social Worker SST Teacher Psychologist Parent SRO | UPMC Chautauqua Transportation Outside Agency Involvement Crisis Intervention Team 1-800-724-0461 | As needed | ASCA M 1-6 B-LS 1-10 B-SMS 1-10 B-SS 1-9 <i>NYSMHEL</i> 1A – 3D <i>NYSSELB</i> 1A – 3C | -Intervention Implemented -Plan of Action Generated |

Alternate Format to High School School Counseling Program Delivery

There may be extended periods of time during which traditional in-house education is not available. New York State health and safety concerns may lead to a mandated online educational format. The above listed activities and services will be modified and implemented remotely when feasible. This type of a virtual learning space will include but not be limited to the use of the following resources:

- Google Classroom**
- Zoom**
- Schoology**
- Email**
- Phone Communication**
- Class Dojo**
- Remind**

Falconer Central School Guidance Plan Program Development



Advisory Council

Widen, Julie, Administrator
Judith Roach, Administrator
Emily Scholeno, Health Teacher
Michelle Brunco, R.N., MSHS Nurse
Drew Wilcox, Health Teacher
Lisa Penhollow, R.N., Gr 3-5 Nurse
Melissa Town, R.N., Gr PK-2 Nurse
Aleida Foulk, Classroom Teacher

Dates for Annual Review

September 2020
June 2021

Ratio of Counselor/Students

Tracy Schrader, Board Member
 Jessica McKeever, Parent
 Laurie Reynolds, Prevention Works Associate Director,
 Agency Representative

D Voorhis: 503
 K. Odell: 270
 T. Swan: 157
 T. Duliba: 181

Falconer School District Counseling Program Development

Plan Development Map

| Activity/Service | Possible Participants | Resources/Materials | Date | Occurrence | Evaluation Method/Outcome |
|------------------------------------|---|---|-----------------|---|---|
| Program Development | Teachers Staff Counselors Guidance Secretary School Nurses Administrators Social Worker Psychologists Advisory Council | -Falconer School District Comprehensive School Counseling Plan | July-June | Continuousl y | -Annual review and update of the Counseling Plan -Review feedback on where services are insufficient and/or continued development is needed |
| Superintendent's Conference Day | Teachers Staff Counselors Guidance Secretary School Nurses Administrators Social Worker Psychologists Prevention Works | -Falconer School District Comprehensive School Counseling Plan - Program Outcome Reports -Share practices -Share resources -Research-Based Awareness Presentations | August- June | 2 times/year *Additional presentations may be needed based on student need | -Counseling staff shares with teachers and staff practices for within the classroom addressing attendance, academics, behaviors and any other student needs -Counseling staff shares resources -Curriculum Coordinator's Post- Conference Survey |

| | | | | | |
|--------------------------|---|--|-----------|---|---|
| | Community-Based Organizations | | | | |
| Professional Development | Counselors Social Worker Psychologists Prevention Works Community-Based Organizations | -Educational Resources -Internet -Research Based Presentations -Evidence Based Programs | July-June | 4 times/year *Additional trainings may be needed based on student need | -Improve Practices & Increase Abilities |
| Faculty Meetings | Teachers Staff Counselors Guidance Secretary School Nurses Administrators Social Worker Psychologists | -Outside agencies as necessary deemed by student need | Sept-June | Monthly | -Counseling staff shares with teachers and staff practices for within the classroom addressing attendance, academics, behaviors and any other student needs -Share Resources |
| Department Meetings | Teachers Administration Counselors | -Falconer School District Comprehensive School Counseling Plan - Program Outcome Reports | Sept-June | Monthly | -Communicate concerns with teachers and staff -Review, advise on, and support implementation of the program |
| Flex Days | Counselors | -Falconer School District Comprehensive School Counseling Plan - Program Outcome Reports | July-June | 2 days | -Review and update of the Counseling Program -Review feedback on where services are insufficient and/or continued development is needed |

| | | | | | |
|-------------------------------|---|--|-------------|--|---|
| Advisory Council Meetings | Counselors Social Workers School Psychologist Health Teachers Classroom Teacher School Nurses Board Member Community Member Prevention Works Community-Based Organizations Parent | -Agenda -Meeting Minutes -Falconer School District Comprehensive School Counseling Plan - Program Outcome Reports -Review of Evidence-Based Programs | August-June | 2 Meetings *Additional meetings may be desired or needed and are at the discretion of the school district 1 Meeting with Board of Education to present their annual report | -Review, advise on, and support implementation of the program -Accountability measure to help the district determine how well the program is able to address the student need and will inform the Board of Education on the need for additional resources, program development, and professional development |
| Board of Education Meeting | Counselors Guidance Secretary Advisory Council | -Falconer School District Comprehensive School Counseling Plan -Program Outcome Reports | Sept-June | 1 Meeting Annually | -Accountability measure to help the district determine how well the program is able to address the student need and will inform the Board of Education on the need for additional resources, program development, and professional development |
| Data Analysis of Delivery Map | Counselors Guidance Secretary Administration Administrative Secretary | -Falconer School District Comprehensive School Counseling Plan -Attendance data -Academic data -Behavior data -Chautauqua Tapestry Data | July-June | Annual | -Gather data, review data, and respond to data with ongoing program development that is directly responsive to student need -Outcomes focus on attendance, academic, behaviors and/or adjustment services program data as well as other specific district, building or program goals addressed by the comprehensive developmental school counseling/guidance program |

| | | | | | |
|---|---|--|-----------|------------------|--|
| | | | | | -Data generated will assist the district with important feedback on where services are insufficient and/or continued development is needed |
| Closing the Gap Analysis | Teachers Staff Counselors Guidance Secretary School Nurses Administrators Social Worker Psychologists Advisory Council | -Falconer School District Comprehensive School Counseling Plan -Functional Behavior Assessment (FBA) Behavior Intervention Plan (BIP) -Data Analysis | July-June | Continuousl y | -Promote Educational Equity & Success |
| School Counseling Team Maintenance Planning | School Counselors | -Falconer School District Comprehensive School Counseling Plan - Program Outcome Reports | July-June | Continuousl y | -Review and update of the Counseling Plan -Review feedback on where services are insufficient and/or continued development is needed |
| Assessment of Resources | Counselors Social Worker Psychologists Community-Based Organizations | -Falconer School District Comprehensive School Counseling Plan - Outcome Reports www.falconercsd.org -Guidance webpage www.wnycdc.com/chautauqua-county-resources.html | July-June | Continuousl y | -Reevaluate the Current Resources -Consistently Updating Community Resources |

Appendix A

On-Line Standards

If the links below do not work, please copy and paste the URL into your browser.

The links below are provided for your information and convenience. By clicking on them, you will be leaving the Falconer Central School Website. Please be aware that we make every effort to evaluate all of the sites to which we link, however we cannot be responsible for the content provided on those sites.

New York State Career Development and Occupational Studies Learning Standards:

<http://www.p12.nysed.gov/cte/cdlearn/documents/cdoslea.pdf>

New York State Social Emotional Learning Benchmarks:

www.p12.nysed.gov/sss/documents/NYSSELBenchmarks.pdf

ASCA Mindsets & Behaviors and Common Core crosswalk:

<https://www.schoolcounselor.org/asca/media/asca/home/MindsetsBehaviors.pdf>

NYSED Mental Health Education Literacy in Schools:

<http://www.nysed.gov/common/nysed/files/programs/curriculum-instruction/continuumofwellbeingguide.pdf>

<http://www.p12.nysed.gov/sss/sel>

Appendix B

PROGRAM ASSESSMENT

This scored list can help assess implementation of the amended Part 100.2(j) of the Commissioner's Regulation with related American School Counselor Association National Model¹ components.

| IMPLEMENTATION RATING 1=None 2=Beginning 3=Developing 4=In Full Practice | 1 | 2 | 3 | 4 |
|--|---|---|---|---|
| 1. FOUNDATION | | | | |
| a. All students K-5 have access to certified school counselor and the comprehensive program | | | | |
| b. All students 6-8 have access to certified school counselor and the comprehensive program | | | | |
| c. All students 9-12 have access to certified school counselor and the comprehensive program | | | | |
| d. Program vision and mission are developed in alignment with district vision and mission | | | | |
| e. Program focus and annual goals are developed in alignment with district goals | | | | |
| f. Relevant student competencies and standards K-12 are adopted to provide measurable knowledge, attitude and skill outcomes | | | | |
| g. School counselor professional competencies and ethical standards are regularly reviewed and applied | | | | |
| 2. MANAGEMENT | | | | |
| a. Program delivery is mapped including district goal, activities and services, students served, timeline student standards, program objectives, staff and resources, evaluation & assessment methods | | | | |
| b. Program monthly and annual calendars are provided for communicating about the program | | | | |
| c. Advisory Council meets twice annually to review program goals and results, and provide advisement | | | | |
| 3. DELIVERY | | | | |
| a. An annual individual progress review is provided to all students 6-12 to review each student's career/college planning and readiness, academic progress and social/emotional development | | | | |
| b. Core curriculum instruction is provided by a certified school counselor to all students K-5 addressing student competencies in career/college planning and readiness, academic progress and social/emotional development | | | | |
| c. Core curriculum instruction is provided by a certified school counselor to all students 6-8 addressing student competencies in career/college planning and readiness, academic progress and social/emotional development | | | | |
| d. Core curriculum instruction is provided by a certified school counselor to all students 9-12 addressing student competencies in career/college planning and readiness, academic progress and social/emotional development | | | | |
| e. Direct and indirect student services are provided K-5 to assist students with academic, attendance and behavior needs such as individual and group counseling, advisement, consultation and referral | | | | |
| f. Direct and indirect student services are provided 6-8 to assist students with academic, attendance and behavior needs such as individual and group counseling, advisement, consultation and referral | | | | |
| g. Direct and indirect student services are provided 9-12 to assist students with academic, attendance and behavior needs such as individual and group counseling, advisement, consultation and referral | | | | |
| h. Information on college and careers is provided to all students in grades K-5 | | | | |
| i. Information on college and careers is provided to all students in grades 6-8 | | | | |
| j. Information on college and careers is provided to all students in grades 9-12 | | | | |
| 4. ACCOUNTABILITY | | | | |
| a. Program data is analyzed annually resulting in gap action plans and program adjustments | | | | |
| b. A program outcomes report is presented to the District Board of Education annually | | | | |
| c. The Advisory Council provides a report to the District Board of Education annually | | | | |
| d. The Program is posted on the district and school websites. | | | | |

¹ See ASCA National Model (2012). Alexandria, VA: American School Counselor Association; or visit <https://www.schoolcounselor.org/school-counselors/members/asca-national-model>

Appendix C

Annual Program Outcomes Report Guidelines

Each plan shall include preparation of a program outcomes report that is presented to the Board of Education annually. This report needs to include an analysis of all systematic components of the components of the comprehensive developmental school counseling/guidance program. It provides evaluation of the effectiveness of program activities and informs program improvement decisions. The result is a data-informed comprehensive developmental school counseling/guidance program with focused programming, effective interventions and increased responsiveness.

The program outcomes report focuses on district goals addressed by the comprehensive developmental school counseling/guidance program including attendance, academic, behavioral and/or adjustment program data. It is also important to address ESSA² indicators such as school climate, graduation rates, chronic absenteeism, and college/career and civic readiness.

There are different ways to format this report. For ideas, see The American School Counselor Association National Model³ which uses a chart format similar to Appendix B: Program Delivery Map; or California's Support Personnel Accountability Report Card (SPARC)⁴ which uses a narrative format.

The Advisory Council also provides an annual report to the Board of Education which serves as a complement to the annual program outcomes report to help inform their decisions.

Below is a list to illustrate the report components to include. This list would be repeated for each outcome addressed by the comprehensive developmental school counseling/guidance program. For more examples see Making Data Work: An ASCA National Model Publication⁵.

Outcome measured

- **Related program goal and objectives**
- **Program activities and services to support program goal**
- **Program data:**
 - **Process** – what you did for whom (how many)
 - **Perception** – what people think they know, believe or can do
(pre/post tests, needs assessments, program evaluations, opinion surveys, achievement of competencies, changes in attitudes or beliefs, gains in knowledge)
 - **Results/Outcomes** – evidence of impact (achievement, behavior, attendance)
- **Analysis of data**
- **Recommendations**

² See New York State Board of Regents presentation on ESSA April 9, 2018, <https://www.regents.nysed.gov/common/regents/files/P-12%20-%20ESSA%20Presentation.pdf>

³ see Accountability. (2012) in ASCA National Model (3rd ed., pp. 99-124). Alexandria, VA: American School Counselor Association; or visit: <https://www.schoolcounselor.org/school-counselors-members/asca-national-model>

⁴ see SPARC Support Personnel Accountability Report Card examples: <https://www.sparconline.net/Home/Videos>

⁵ see Young, A., & Kaffenberger, C (2013). Making data work: An ASCA National Model Publication, Alexandria, VA American School Counselor Association.

